



Dollis Valley Flexible Fund Application Form (Individuals)

Please ensure that you have read and understood the application terms and criteria.

You must not change any of the questions or alter any part of the form. If you do, we will not accept your application. The Application Form cannot be amended after receipt of submission. The Dollis Valley Flexible Fund Steering Committee will evaluate your application based on the information on this form.

Section 1 – Contact Information

1A. Applicant Name	
1B. Contact Address	
	Post Code
1C. Contact Telephone Number	
1D. Contact Email Address	
1E. Social Media links <i>(if you have any)</i>	

Section 2 – Tell us about yourself

2A. What is your connection with Dollis Valley and its residents?	
2B. Do you have any experience of working in the local community (employed or voluntary)?	

2C. Have you had any association with Hope Corner Community Centre, The Rainbow Centre or any other organisation that serves Dollis Valley or the Underhill Ward?

Section 3 – Tell us about the Project you want support for

3A. Title of Project

3B. Please provide a brief description of your Project (*max 200 words*)

3C. Why is your Project needed and how does it benefit DV residents? How do you know this? (*max 150 words*)

3D. What are the main outcomes your Project hopes to achieve?

3E. When, for how long and where will your Project run?

Start date:

End date:

Schedule (i.e. time/number of hours, number of sessions):

Duration:

Location:

3F. Which of the Flexible Fund's criteria does your Project support?

Employability & Training	
Crisis Support	
Wellbeing	
Inclusion & Connectivity	
Creative	

3G. Which of the following groups does your Project benefit?

Children (up to 16)	
Youth (16-21)	
Adults	
Seniors (over 65)	
Vulnerable people	
Minority groups	
Physical disability	
Learning difficulties	
Other (please specify)	

3H. How many people will benefit from your Project?

	Number	% of Dollis Valley residents
Direct beneficiaries (i.e. those participating)		
Indirect beneficiaries (i.e. audience)		
Total		

3I. How will you recruit participants to your Project?

3J. Does your Project involve helping or working with a vulnerable people group?

Yes	No
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Do you have an up-to-date Disclosure Certificates for working with vulnerable people?

Yes	No
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What is the name of the organisation that relates to your certification?

Please note that if your application is accepted, you will be required to provide details of these.

3K. What skills / experience do you have to deliver the Project? Are you working with other volunteers and how will they contribute?

3M. What is the total cost of your Project?

3N. How much funding are you requesting from the Dollis Valley Flexible Fund? (*max £3,000*)

Does this cover all the costs of the Project? *If not, please give details.*

30. Please provide details of your Project costs

(i.e. expenses, travel, equipment, insurance, print/stationery, consumables, etc)

3R. How will you report progress of your Project?

- Written report
- Photographs / Video
- Testimonials
- List of attendees
- Social media

Other:

3S. Is there any other information you want to include with your application? – *optional*

Section 4

Please provide references on behalf of yourself. We will only contact referees if your application is accepted.

Reference 1 – Someone who can recommend your work / volunteering / experience	
Name	
Organisation	
Relationship to you	
Address	
	Postcode
Telephone Number	
Email Address	

Reference 2 – Someone who can provide an unbiased character reference (e.g. who holds a trusted position in the local community)	
Name	
Organisation (if applicable)	
Relationship to you	
Address	
	Postcode
Telephone Number	
Email Address	

Section 5

Countryside Properties, the London Borough of Barnet and Barnet Churches Action (incorporating Hope Corner) may use the information you have provided to enable us to tell you about local products, services, offers, news and events. We may also use electronic methods such as email to keep you informed.

Please tick here if you would prefer NOT to receive this information.

Please tick here to confirm that you read and accepted the Dollis Valley Flexible Fund guidelines and criteria.

Applicant's signature

Name:
Signature:
Date:

Please return your completed application to:

Dollis Valley Flexible Fund, c/o Hope Corner Community Centre, 185 Mays Lane, Barnet, EN5 2DY.

For assistance with your application or further information, please email hopecorner@outlook.com or call 020 8364 8756.